



## DEPARTMENT OF PUBLIC UTILITIES SAFETY POLICY MEMORANDUM

POLICY NUMBER: 7	DATE: April 17, 2002
TITLE: Inspection Program	APPROVED BY: Martin McIntyre

### REFERENCE

Title 8, California Code of Regulations, Chapter 4, Subchapter 4, Section 1509

Title 8, California Code of Regulations, Chapter 4, Subchapter 7, Section 3203

City of Fresno Administrative Order Number 2-3, Subject: Safety Program

### PURPOSE

To identify, through periodic visual inspections, unsafe conditions and work practices within the Department of Public Utilities.

### POLICY

Each division shall have a safety inspection program in place in accordance with OSHA regulations.

Supervisors are responsible for the completion of all safety inspections in a timely manner. All safety inspections shall be documented and retained in accordance with the Safety Records Retention Policy and other statutory/regulatory requirements, as appropriate.

Deficiencies discovered as a result of inspections shall be corrected without delay. No employee shall be allowed to work in an environment that contains an unsafe condition except for the purpose of correcting the condition.

Division Managers shall review the inspection program of their division and take corrective action as necessary. It is encouraged to use the Safety Committee of the Division for this purpose.